

***Director of Facilities***  
***BROCKTON HOUSING AUTHORITY***

The Brockton Housing Authority, a nationally recognized and award winning public housing authority, with a total budget in excess of Forty Million Dollars per year, located in Brockton, Massachusetts, is presently accepting applications for the position of **Director of Facilities**. This is an executive level professional hands on management position. Responsibilities include but are not limited to; Administration and operation of all aspects of the maintenance of approximately 2000 public housing units within an established budget, including the day-to-day supervision and development of a union workforce, including foremen, assistant foremen, mechanics, and housekeepers. Supervision of the Purchasing Agent and developing Bid Specifications and timely procurement of outside vendors and contractors in accordance with MGL 30B, Federal Regulations and BHA Procurement Policy, and monitoring their performance. Responsible for local, State and Federal Reporting annually and as required; Development of an annual maintenance and preventive maintenance plan focusing on federal REAC inspections and state PMR evaluations with an emphasis on preventive maintenance.

A resume and cover letter must be mailed or hand delivered to the Director of Human Resources, Brockton Housing Authority, 45 Goddard Road, Brockton, MA 02301. No electronic applications will be accepted. The position will remain open until filled.

**Education and Experience:** Minimum of Bachelor's Degree and five years of experience in management of Public Housing Maintenance or Associates Degree and seven years of experience in management of Public Housing Maintenance or ten years of experience in management of Public Housing Maintenance; The Bachelor's Degree and five years of experience in management of Public or Multifamily Housing Maintenance is preferred. Certification in PHM, CPM, ARM, and ACM preferred. Supervisory experience in the maintenance of housing in the public sector;

**Starting Annual Salary:** The starting salary will be commensurate with experience and qualifications, there is an excellent benefits package including health, dental, vision, disability & life insurance; pension plan.

A full job description with complete list of Qualifications and Responsibilities can be found at [www.BrocktonHousingAuthority.com](http://www.BrocktonHousingAuthority.com).

**The Brockton Housing Authority is an Equal Opportunity Employer**

**In compliance with Section 3 of the HUD Act of 1968, Brockton Housing Authority Residents, Section 8 Voucher holders and other low or very low income Brockton residents are encouraged to apply and may receive a preference.**