

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 9/28/2020  
**Re:** Notes from the September Meeting

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At the Regular Meeting of September 24, 2020, the Board of Commissioners took the following action:

1. Approved the Minutes for the Regular Meeting of June 25, 2020;
2. Approved the Bills for the Regular Meeting of September 24, 2020;
3. Received, reviewed and accepted the Executive Director's Report for September 24, 2020 and put on file;
4. Approved the Certificate of Final Completion to the contract with Buckley Elevator of Salem MA for the elevator modernization at Crosby Gardens effective September 12, 2020;
5. Approved Public Housing and Housing Choice Voucher waivers submitted to HUD;
6. Approved Amendment #15 to the Contract for Financial Assistance, Work Plan 5001; increasing the contract amount by \$869,790.80 and extending the contract date to June 30, 2022 for state aided housing developments;
7. Approved the State 2021 Annual Plan and Five Year Capital Plan;
8. Adopted the amended Brockton Housing Authority Procurement Policy;
9. Awarded a contract between the Brockton Housing Authority and TAG Associates of Norwood MA for management review services;
10. Approved Amendments to the Brockton Housing Authority Personnel Policy;

11. Appointed Melissa Padilla to the position of Clerk Typist in the Maintenance Department effective September 28, 2020;
12. Awarded a three year contract to McCright and Associates for Section 8 Inspections;
13. Approved Resolution #20-03; Resolution Approving the Submission of the Brockton Housing Authority Annual Plan for Fiscal Year 2021 for Federal housing developments;
14. Approved the 2021 HUD Payment Standards effective December 1, 2020;
15. Appointed Tamara Jordan-Collymore of Brockton to the position of Rental Assistance Homeownership Office Manager effective September 28, 2020;
16. Approved the 2017 Actual Modernization Cost Certificate;
17. Approved Change Order #1 in the amount of \$3,743.12 to the contract with A. Vozella & Sons Inc. of Brockton for the dumpster pad replacement and paving repairs at Kennedy Drive;
18. Approved Change Order #2 a 272 No Cost Time Extension and the Certificate of Completion Consolidated and Certificate of Release to the contract with T&K Asphalt Services Inc. of Whitman MA for the site improvement work at Campello High Rise.