

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 11/5/2020  
**Re:** Notes from the October Meeting

---

At the Regular Meeting of October 22, 2020, the Board of Commissioners took the following action:

1. Approved the Minutes for the Regular Meeting of September 24, 2020;
2. Approved the Bills for the Regular Meeting of October 22, 2020;
3. Received, reviewed and accepted the Executive Director's Report for September 24, 2020 and the financial comparatives for the period ending August 31, 2020 and put on file;
4. Approved the Brockton Housing Authority Rent Collection Policy;
5. Approved Change Order # 4 in the amount of \$25,250.00 to the contract with United Elevator of Marshfield MA for the comprehensive elevator replacements/energy conservation at the Campello High Rise, Caffrey Towers and Sullivan Tower;
6. Approved Certificate of Completion Consolidated and Certificate of release to the contract with United Elevator of Marshfield MA for the comprehensive elevator replacements/energy conservation at Campello High Rise, Caffrey Towers and Sullivan Tower;
7. Approved Change Order #1 in the amount of \$48,171.70 to the contract with Chapman Waterproofing of Holbrook MA for the Phase IIIC exterior repairs at Caffrey Towers.