

Memo

To: All Staff Members
From: Thomas G. Thibeault, Executive Director
Date: 7/29/2021
Re: Notes from the July Board Meeting

At the Regular Meeting of July 29, 2021, the Board of Commissioners took the following action:

1. Approved the Minutes for the Regular Meeting of June 24, 2021;
2. Approved the Bills for the Regular Meeting of July 29, 2021;
3. Accepted with regret the resignation of Cynthia McDonagh, effective July 6, 2021 after thirty years of service to the Authority;
4. Approved the 2021 Utility Allowance Schedule effective September 1, 2021;
5. Adopted the Section 8 Administrative Temporary Supplemental Emergency Housing Vouchers as of July 29, 2021;
6. Authorized the Executive Director to enter into a Memorandum of Agreement for Emergency Housing Voucher implementation with Continuum of Care MA 155 and Father Bill's MainSpring as presented;
7. Awarded a three year contract in an amount not to exceed \$1.1 million to Burgess Pest Management for the Integrated Pest Management Program beginning September 1, 2021;
8. Authorized the Executive Director to enter into a contract in the amount of \$96,983.00 with ICF Macro of Fairfax VA to provide a survey of rents to provide the basis for an appeal of HUD's Fair Market Rent determination.
9. Awarded a two year Indefinite Quantity Energy Performance Contract with an option for a third year, to Group 14 Engineering of Denver CO in an amount not to exceed \$500,000;

10. Awarded a contract in the amount of \$2,565,400 to Vareika Construction Inc. of West Bridgewater MA for the comprehensive modernization Phase IIID interiors at Caffrey Towers;
11. Awarded a contract in the amount of \$179,000 to Glionna Plumbing and Heating Services Inc. of Saugus MA for the water closet replacement project at Manning Tower and Sullivan Tower;
12. Appointed Angela Pilling of Berkley MA to the position of Assistant Director of Finance effective August 16, 2021.