

Memo

To: All Staff Members
From: Thomas G. Thibeault, Executive Director
Date: 11/2/2021
Re: Notes from the October Board Meetings

At the Special Meeting of October 14, 2021, the Board of Commissioners took the following action:

1. Approved Resolution #22-05: Resolution Authorizing the Submission of an Application to US Department of Housing and Urban Development for Participation in the Moving to Work (MTW) Program under the Landlord Incentives Cohort as presented.

At the Regular Meeting of October 28, 2021, the Board of Commissioners took the following action:

2. Approved the Minutes for the Regular Meeting of September 23, 2021;
3. Approved the Bills for the Regular Meeting of October 28, 2021;
4. Received; reviewed and put on file the Executive Officer's Report for October 28, 2021 and the Financial Comparatives for the period ending August 31, 2021;
5. Accepted with regret, the resignation of Michael Pacious, Chief Financial Officer;
6. Approved FY 2021 State Operating Budget Revisions;
7. Approved FY2021 federal Operating Budget Revision #1 – Section 8 Housing Choice Voucher Program;
8. Awarded a five year contract to Family and Community Resources Inc. for an amount not to exceed \$550,000 for protective and social services;

9. Awarded a three year contract for on call tree trimming and removal services to Northeastern Tree Service of Cranston RI for an amount not to exceed \$150,000;
10. Awarded a three year contract to Fairway Lawn Care Corp DBA Fairway Landscaping for snow removal services for the Affordable Housing properties effective November 1, 2021.
11. Appointed Linda Milne to the position of Family Self Sufficiency Coordinator effective November 1, 2021;
12. Appointed Burnice Cajigas to the position of Maintenance Office Aide effective November 1, 2021;
13. Appointed Dennis Sheedy to the position of Director of Asset Management effective November 1, 2021;
14. Appointed Robert DeMulis to the position of Maintenance Working Foreman effective November 1, 2021;
15. Appointed Thomas Carbonara to the position of Maintenance Working Foreman effective November 1, 2021;
16. Approved the Certificate of Final Completion effective June 29, 2021, to the contract with Glionna Plumbing & Heating Services Inc. of Saugus for the boiler and domestic and hot water replacement project at the Ann Ward Congregate House, Project 667-5;
17. Approved Change Order #2 in the amount of -\$685.26 to the contract with Apex Corporation of Abington MA for HVAC improvements and roof replacement at the Richard J. Sergi Administrative Building;
18. Approved Certificate of Completion – Consolidate and Certificate of Release, effective September 30, 2021 to the contract with Apex Corporation of Abington MA for HVAC improvements and roof replacement at the Richard J. Sergi Administrative Building;
19. Awarded a contract in a not to exceed amount of \$6,193,000 to Dietz & Company Architects/BA Architecture for design services for the modernization of the Campello High Rise apartments – Section 18.