

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 2/8/2022  
**Re:** Notes from the January Board Meeting

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At the Regular Meeting of January 27, 2022, the Board of Commissioners took the following action:

1. Approved the Minutes for the Special Meeting of December 9, 2021;
2. Approved the Bills for the Regular Meeting of January 27, 2022;
3. Received; reviewed and put on file the Executive Officer's Report for January 27, 2022;
4. Approved an extension to the contract in the amount of \$44,700 with Rector, Reeder and Lofton to include the 2021 audit of the Brockton Housing Authority's financial statements;
5. Approval of Change Order #1; Certificate of Substantial Completion and Certificate of Final Completion to the contract with Aegean Builders of Winchester MA for the window replacement work at Crosby Gardens;
6. Awarded a contract in the amount of \$610,000 to JD&D Construction of Webster MA for roof and drain replacement at Rainbow Terrace;
7. Approved Change Order #1 – no cost time extension – to the contract with Vareika Construction Inc. of West Bridgewater MA for the comprehensive modernization Phase IIID interior renovations at Caffrey Towers;
8. Approved Change Order #1 in the amount of \$6,250 and a no time cost extension to the contract with Coastal Excavation Corporation of Duxbury MA for the UFAS site improvements at Manning Tower;
9. Appointed Angela Salley to the position of Family Self Sufficiency Aide effective January 31, 2022;

10. Approved the Brockton Housing Authority Telework Policy as presented;
11. Approved Resolution #22-01; Resolution Approving Submittal of Section 8 Management Assessment Program Certification (SEMAP);
12. Authorized the Executive Director to take all necessary steps to continue the Brockton Housing Authority's Officer in the Neighborhood Program at Roosevelt Heights;
13. Approved the 2022 Flat Rent Schedule as presented for the Brockton Housing Authority's Federal Public Housing.
14. Appointed Lilian Antenor to the position of Asset Manager I effective January 31, 2022.