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**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 4/29/2022  
**Re:** Notes from the April Board Meeting

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At the Regular Meeting of April 28, 2022, the Board of Commissioners took the following action:

1. Approved the Minutes for the Regular Meeting of March 24, 2022;
2. Approved the Bills for the Regular Meeting of April 28, 2022;
3. Received; reviewed and put on file the Executive Director's Report for April 28, 2022;
4. Accepted with regret, the resignation of Julie DosSantos Rosa, Security Supervisor who is retiring effective May 28, 2022;
5. Accepted with regret the resignation of Susan Keating, Executive Secretary who is retiring effective July 2, 2022;
6. Reviewed, accepted and put on file, the 2021 Performance Management Review Report provided by the Massachusetts Department of Housing and Community Development;
7. Appointed Joanne Marshall of Brockton to the position of Clerk Typist in the Maintenance Department effective April 29, 2022;
8. Appointed Mitchell Ballinger of Kingston to the position of Maintenance Mechanic effective May 2, 2022;
9. Authorized the Executive Director to enter into a three year contract effective April 1, 2022 with Anania Plumbing and Heating Corporation for on call maintenance general plumbing repairs for the Brockton Housing Authority's Affordable Housing properties;

10. Authorized the Executive Director to enter into a three year contract with Nolan Sheehan Patten of Boston MA together with Hawkins, Delfield and Wood of Washington DC in accordance with the proposal submitted with regard to providing legal services for the Campello High Rise Section 18 project;
11. Adopted Chapter 15, Part VII: Homeownership of the Brockton Housing Authority's Section 8 Administrative Plan as presented effective April 26, 2022;
12. Authorized the Executive Director to enter into a three year contract effective April 1, 2022 with RJL Electric Systems Corporation for on call maintenance general electric repairs for the Brockton Housing Authority's Affordable Housing properties;
13. Approved Addendum #1 to Angelo A. Kyriakides (AKA) Architect PC in the amount of \$3,570 for additional services for the re-bid of the roof replacement and related improvements at Belair Tower, Project 24-10;
14. Awarded a contract in the amount of \$776,700 to Leading Way Construction Company Inc. of Brockton for the re-bid roof replacement and related improvements at Belair Tower, Project 24-10;
15. Approved Addendum #3 to McKinnell, McKinnell & Taylor Inc. in the amount of \$4,500 for Exterior Bond Claim for the comprehensive modernization Phase IIIC at Caffrey Towers, Project 24-7;
16. Approved Addendum #4 to McKinnell, McKinnell & Taylor Inc. in an amount not to exceed \$14,825.80 for environmental reimbursable for the comprehensive modernization Phase IIIC at Caffrey Towers, Project 24-7;
17. Approved Addendum #5 to McKinnell, McKinnell & Taylor Inc. in an amount not to exceed \$6,440.50 for environmental reimbursable for the comprehensive modernization Phase IIID at Caffrey Tower, Project 24-7;
18. Approved Change Order #2 in the amount of \$71,807 with 43 additional days to the contract with Vareika Construction Inc. of West Bridgewater for the comprehensive modernization Phase IIID interiors at Caffrey Towers, Project 24-7;
19. Awarded a three year contract in an amount not to exceed \$150,000 to M&M Contract Cleaning of Stoughton Ma for general cleaning services for Brockton Housing Authority offices;
20. Awarded three year contracts in an amount not to exceed \$150,000 to M&M Contract Cleaning of Stoughton MA; G&S Cleaning of South Easton MA and Five Star Pro Cleaning Corp of Brockton MA for general cleaning of vacant Brockton Housing Authority units;

21. Held an Executive Session under Purpose 2; to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel.