

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 10/3/2022  
**Re:** Notes from the September Board Meeting

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At their Regular and Annual Meeting on September 22, 2022; the Brockton Housing Authority Board of Commissioners took the following action:

1. Approved the minutes of the Special Meeting of August 4, 2022;
2. Approved the bills for the Regular Meeting of September 22, 2022;
3. Awarded a contract in the amount of \$278,991 to American Alarm and Communications of Arlington MA for surveillance system upgrades at Manning Tower and Crescent Court.
4. Accepted comment and approved Resolution #22-04: Resolution approving the submission of the Brockton Housing Authority Annual Plan for Fiscal Year 2023;
5. Accepted the Independent Accountants Report on Applying Agreed-Upon Procedures for the Brockton Housing Authority as of and for the year ended December 31, 2021;
6. Approved the Certificate of Substantial Completion and Certificate of Final Completion to the contract with JD&D Construction of Webster MA for the comprehensive roof replacement at Rainbow Terrace;
7. Appointed Walter Barris of Brockton MA to the position of Working Supervisor of Housekeeping effective September 26, 2022;
8. Approved the 2022 Utility Allowance Schedule effective October 1, 2022;
9. Approved the Brockton Housing Authority's 2022 Family Self Sufficiency Action Plan as presented.

10. Approved the 2023 State Annual Plan and Five Year Capital Plan as presented;

11. Accepted the Executive Director's Report for September 22, 2022 and put on file;

At the Annual Meeting of the Brockton Housing Authority, the Board took the following action:

1. Presented Service Awards to employees for the years of 2019, 2020 and 2021;

**15 Year Service Awards**

Julie DosSantos Rosa

Linda Milne

Neda Alston

Tamara Collymore

Walter Yurkins

Thomas Plouffe

**20 Year Service Awards**

Kevin Gately

Wanda Massiah

Dawn Ogden

Owen Ahearne

Chris Barry

**25 Year Service Awards**

Diane Frazier

Steven Chetwynd

Tremeta Rose

**30 Year Service Awards**

Michael Leary

Nancy Macedo

Susan Keating

Thomas Thibeault

Linda Mallard

Walter Barris

Katrina Lam

**35 Year Service Award**

Linda Dower

2. Accepted the submission of the Brockton Housing Authority Annual Report.

3. Reported on the Election of Officers for 2022, as follows:

Chairman – Timothy Sullivan  
Vice Chairman – Ernest Pettiford  
Treasurer – Carol Roberts  
Member – Janet Trask

4. Heard remarks from Mayor Robert Sullivan.
5. Made award presentations to the Brockton Neighborhood Health Center and the Brockton Board of Health for their invaluable collaborations with the Brockton Housing Authority during the COVID pandemic and their commitment to those in need, dedication to community and public service.