

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 2/27/2023  
**Re:** Notes from the February Board Meeting

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At their Regular Meeting of February 24, 2023; the Brockton Housing Authority Board of Commissioners took the following action:

1. Approved the minutes of the Regular Meeting of January 26, 2023;
2. Approved the bills for the Special Meeting of February 24, 2023;
3. Accepted the Executive Director's Report for February 24, 2023 and put on file;
4. Received a report from the Executive Director regarding the exemplary response from Maintenance employees during the severe cold weather during the weekend of February 4<sup>th</sup>;
5. Approved the FY2022 Year End Financial Statements;
6. Awarded a one year supplier contract to Haier, GE Appliances of Louisville KY for the unit prices indicated in the Company's price sheet as presented;
7. Awarded contracts for the purchase of paper, plastics and janitorial supplies to Central Poly Bag Corporation of Linden NJ and ODP Business Solutions LLC of Boca Raton FL.;
8. Awarded a three year contract for fire sprinkler maintenance and repairs to Davis-Ulmer Sprinkler Co. DBA Cogswell Sprinkler Inc. for the base unit price of \$21,300 and the emergency hourly rate of \$196 as presented;
9. Awarded a contract in the amount of \$717,166 to MCI Contracting Inc. of Stoughton MA for the second floor balcony repairs at Rainbow Terrace, Project 667-1A;

10. Awarded a contract in the amount of \$1,373,300, contingent upon DHCD funding, to Vareika Construction Inc. of West Bridgewater MA for the common entry door assembly replacement at Rainbow Terrace, Project 667-1A and Kennedy Drive, Project 667-2;
11. Approved a two year contract extension for biohazardous cleanup, removal and restoration services to the contract with New England Trauma Services LLC beginning April 14, 2023 and ending April 12, 2025 for the same terms and conditions of the April 1, 2020 contract.
12. Approved Change Order #1, a no cost 142 calendar day extension; Certificate of Substantial Completion and Certificate of Final Completion to the contract with CVC Installations of Beverly MA for the comprehensive window replacement at Ann Ward House, Project 667-5;
13. Awarded a contract in the amount of \$1,222,300 contingent upon DHCD funding to Vareika Construction Inc. of West Bridgewater MA for the community building renovations at Kennedy Drive, Project 667-2;
14. Appointed Daniel Spillane of West Bridgewater MA to the position of Maintenance Mechanic Aide effective February 27, 2023;
15. Approved the Brockton Housing Authority Section 8 Administrative Plan as amended effective February 24, 2023;
16. Approved the amendment to the Brockton Housing Authority Parking and Towing Policy to create motorized scooter parking on an as needed basis;
17. Awarded a three year contract for fire alarm maintenance, repairs and testing to Pine Ridge Technologies Inc. of North Reading MA for the base price \$14,505 and an emergency hourly rate of up to \$298.00 as presented.