

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 11/20/2023  
**Re:** Notes from the November Board Meeting

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At the Special Meeting of November 16, 2023, the Board of Commissioners took the following action:

1. Approved the Minutes for the Special Meeting of October 19, 2023;
2. Approved the Bills for the Special Meeting of November 16, 2023;
3. Received; reviewed and put on file the Executive Officer's Report for November 16, 2023 and the Financial Comparatives for the period ending September 30, 2023;
4. Approved the FY2024 Flat Rent Schedule;
5. Approved Change Order #1 a no cost 342 calendar day time extension and an increase in the contract amount of \$4,032.52 to the contract with Enterprise Equipment Company Inc. of Weymouth MA for the community room HVAC upgrades at Caffrey Towers;
6. Approved Change Order #1 in the amount of \$135,657.71 to the contract with Vareika Construction Inc. of West Bridgewater MA for the common entry door assembly replacement project at Rainbow Terrace and Kennedy Drive;
7. Awarded a 36 month contract between the Brockton Housing Authority and Patriot Energy d/b/a Mantis Energy for the brokerage services to procure electricity beginning December 31, 2023.