

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 1/24/2024  
**Re:** Notes from the January Board Meeting

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At their Special Meeting of January 24, 2024, the Brockton Housing Authority Board of Commissioners took the following action:

1. Approved the minutes of the Regular Meeting of December 28, 2023 as written ;
2. Approved the bills for the Special Meeting of January 24, 2024;
3. Accepted the Executive Director's Report for January 24, 2024 and put on file;
4. Accepted the Financial Comparatives for the period ending November 30, 2023 and put on file;
5. Appointed Phillip Dickson of Brockton to the position of Maintenance Mechanic Aide effective January 29, 2024;
6. Awarded a three year contract to Rector, Reeder and Lofton PC of Loganville GA for annual audits for the Brockton Housing Authority's State and Federal Programs for Fiscal Years 2023, 2024 and 2025, with an option for a fourth and fifth year pending Board approval;
7. Approved two year extensions to the contracts with Stadelmann Electric of Brockton and RJL Electric of East Bridgewater for on call electrical services beginning January 2024 and ending January 2026;
8. Approved addendum to current plumbing contract with Robert Irvine & Sons to increase the hourly rates to the current prevailing wage rates dated January 9, 2024;

9. Approved Change Order #1 in the amount of \$56,676.85 to the contract with Shawmut Design and Construction of Boston for exploratory work for the Campello High Rise Section 18 project;
10. Approved Addendum #1 to the contract with Shawmut Design and Construction of Boston for one year of additional pre-construction services with a not to exceed amount of \$267,684 for the Campello High Rise Section 18 project;
11. Approved Change Order #1 in the amount of \$30,195.36 with an eleven calendar day time extension and Change Order #2 in the amount of \$210,735.51 with a 123 calendar day time extension to the contract with Hub Electric Inc. for the electric heating upgrades at Belair Tower, Project 24-10;
12. Changed the February meeting to Wednesday February 28, 2024 at 2:00 PM.