

Memo

To: All Staff Members
From: Thomas G. Thibeault, Executive Director
Date: 2/28/2024
Re: Notes from the February Board Meeting

At their Special Meeting of February 28, 2024, the Brockton Housing Authority Board of Commissioners took the following action:

1. Approved the minutes of the Special Meeting of January 24, 2024 as written ;
2. Approved the bills for the Special Meeting of February 28, 2024;
3. Accepted the Executive Director's Report for February 28, 2024 and put on file;
4. Accepted, with regret, the resignation of Melissa Padilla, Clerk Typist, effective February 9, 2024;
5. Accepted, with regret, the resignation of Suelma DaRosa, Clerk Typist effective February 12, 2024;
6. Appointed Bruna Campbell of Abington to the position of Compliance Officer effective March 4, 2024;
7. Appointed Chrislaine Bonny of Brockton to the position of Director of Rental Assistance effective March 4, 2024;
8. Appointed Elsa Barros of Brockton to the position of Clerk Typist effective March 4, 2024;
9. Appointed Steff Philogene of Taunton to the position of Security Supervisor effective March 4, 2024;

10. Approved Change Order #1, a no cost 188 day calendar day time extension and an increase in contract amount of \$64,996.83 to the contract with NENA Construction Inc. of Warwick RI for the comprehensive window replacement at Roosevelt Heights;
11. Approved the Certificate of Completion Consolidated and Certificate of Release as of January 12, 2024 to the contract with NENA Construction Inc. of West Warwick RI for the comprehensive window replacement at Roosevelt Heights;
12. Approved the Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws, the Top Five Compensation Form; and the 2023 Year-end Financial Statements as presented.