

# Memo

**To:** All Staff Members  
**From:** Thomas G. Thibeault, Executive Director  
**Date:** 5/1/2024  
**Re:** Notes from the April Board Meeting

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At their Special Meeting on April 30, 2024, the Brockton Housing Authority Board of Commissioners took the following action:

1. Approved the minutes of the Regular Meeting of March 28, 2024<sup>24</sup> as written ;
2. Approved the bills for the Special Meeting of April 30, 2024;
3. Accepted the Executive Director's Report for April 30, 2024 and the Financial Comparatives for the period ending February 29, 2024 and put on file;
4. Approved the Management Agreement between the Brockton Housing Authority and the Abington Housing Authority for an additional three years;
5. Accepted the Moving to Work (MTW) Conference Report and put on file;
6. Accepted the 2023 Performance Management Review and put on file;
7. Awarded three year contracts in an amount not to exceed \$150,000 to Atrium Floors of Stoughton MA and Capital Carpet and Flooring of Wilmington MA for flooring installation, repairs and hardwood flooring refinishing;
8. Approved the 2024 HUD Income Limits; the 2024 AHVP Income Limits and the 2024 MRVP Income Limits;

9. Approved the Section 8 Administrative Plan, Chapter 9, Part I; Lease and Tenancy Addendum as of April 30, 2024;
10. Authorized the Executive Director to execute any and all documents including, but not limited to, the Easement, for the purpose of replacing existing gas piping at Belair Heights, Project 24-2;
11. Authorized the Executive Director, on behalf of the Brockton Housing Authority, to enter into a contract with Focus Strategies in accordance with the presented proposal with a maximum contract amount of \$70,000 plus reimbursement costs for the review of the Resident Service Coordinator Program;
12. Awarded a contract in the amount of \$2,200,000 to Systems Contracting Inc. of Plymouth MA for the electrical upgrade project at Manning Tower and Belair Tower;
13. Awarded two year contracts with an option for a Board approved third year, to McKinnell, McKinnell & Taylor and TBA Architects, Inc., for Indefinite Quantity Architectural/Engineering Services;
14. Approved Change Order #2 in the amount of \$14,227.11 to the contract with Vareika Construction of West Bridgewater MA for the Kennedy Drive Creative Placemaking project;